



## 2026 Red Hawk Ridge Ladies Golf Club (RHRLGC) 18-Hole League Guidelines and Registration Information

**MISSION:** The Red Hawk Ridge Ladies Golf Club (RHRLGC) was established in March 2002 to provide all interested ladies of our community the opportunity to improve their golfing abilities, increase their knowledge of the game, enhance their understanding of USGA rules, and enjoy playing golf in an atmosphere of fun and friendly competition.

### **League:**

- The 18-hole league is played on Monday mornings.
- The green fees for the league are \$68. This includes a cart, which must be used during league play. This league rate for golf applies only during designated RHRLGC tee slots and days.
- **All new members must have an established GHIN index of 40 or less.**
- For league play, all members must play from the **white/red combo tees**. The white/red combo tee yardage is 4,992 yards. Combo tees have a course rating of 67 and a slope of 128.
- To maintain the best golf season experience, the league is capped at 100 members.
- All club information will be sent by email through Golf Genius communication.

### **Season dates:**

- Season begins Monday, May 4, 2026
- Season ends Monday, Sept. 28, 2026

**Preseason:** During our *designated league times only*, Red Hawk Ridge offers preseason play in April.

**Guest Day:** You may invite a female friend to play as a guest for our Guest Day on April 27 at the regular league rate.

## **FEES, REGISTRATION AND PAYMENT OPTIONS**

**Fees:** Membership in the 18-hole league will be \$169. For returning 2025 members, a \$10 discount will be applied if the membership registration is completed by Jan. 31 and fees are received on or before Feb. 6. Each member can opt to pay an additional \$5 fee that will be placed in a separate hole-in-one account.

### **Membership fees include:**

- GHIN membership (\$54)
- Administrative costs, including Golf Genius
- Prizes for weekly tournaments, the Club Championship and any other special tournaments
- End-of-season prizes
- Membership in the Colorado Golf Association

### **Registration:**

- **Membership registration for returning members will occur in January 2026.** Returning 2025 members will receive an email with a link to register in Golf Genius. Registration must be completed by Jan. 31 with payment received by Feb. 6.
- **2026 members: To be considered a returning member and be eligible for priority registration in 2027, 2026 members must play in 25% of league events.** Members playing less than 25% will need to register as a new member in February 2027. A member with a medical reason (injury, illness, family issue, etc.) or other extenuating circumstance approved by the board will be excused from this requirement, provided the board is notified in writing at the time of the occurrence during the 2026 season.
- **New member registrations will open on Feb. 13.** A link will be provided on the Red Hawk Ridge website directing potential members to the registration process in Golf Genius. Sign-up will be electronic and membership will be assigned status based on the timestamp on the registration form.

### **Payment options:**

- **Returning members** have two payment options:
  1. **CHECK:** After registration, pay your registration fees and optional hole-in-one club dues by check made out to RHRLGC and mailed to Tami Cunningham (Treasurer).
  2. **CREDIT CARD/Electronic Payments:** **During registration only**, you will have the option to pay your registration fees and optional hole-in-one club dues by credit or debit card. This option contains an additional STRIPE account processing fee of approximately \$5.
- **New members** will be notified via email of their membership acceptance. Once accepted, they must pay their registration fees and optional hole-in-one club dues by check within 10 calendar days of notification. Checks should be made out to RHRLGC and mailed to Tami Cunningham (Treasurer). Credit Card payments are NOT an option for new members, as it takes longer to register with this option.

### **Waitlist policies:**

- Any registrations received after the 100-member limit is met will be added to a waitlist. The waitlist will be limited to 40 potential members, and once reached, registration will be closed for 2026.
- Waitlisted members will be notified in the order of registration if an opening becomes available.
  - If a current member relinquishes their membership by moving away or for any other reason, a person from the waitlist will be offered full membership.
  - If a current member goes on medical leave but plans to return, and the board approves adding someone from the waitlist, that person will have temporary membership for the current season. If there are any openings for the following year, that temporary member will be offered full membership, and the player will be able to register in January with a returning member discount.
- **Prorated fees for late joiners:** After July 13, membership fees will be discounted for any late joiners. Dues will be \$112 (50% of registration plus GHIN fee) plus an optional \$5 to enter the hole-in-one club. We will not add any new players to the roster from the waitlist after July 31.

- We do not carry over a waitlist from year to year, so all who have not been accepted into the league as a permanent member must register as a new member the following February.

**Waitlisted members as subs:**

- Waitlisted members will be asked if they would like to be placed on the sub list; if so, they may be asked to play during the league times, when members do not fill all of the available tee spots.
- On Wednesday evening, subs will be notified of potential openings in the tee sheet for the following Monday and asked to reply to the email if there are openings when the tee sheet closes. Those openings will be filled based on the order in which “YES” responses are received. If they have responded “YES,” but do not get a spot, they will be asked if they would like to be notified of any cancellations before 6 p.m. on Saturday.
- After the tee sheet closes on Thursday evening for rostered members, subs/waitlisted members will be notified through Golf Genius email if they have received one of the open spots.
- Subs/waitlisted members will then be added to the tee sheet for Monday morning’s play and pay the league rate.
- Subs/waitlisted members are NOT eligible for Game of the Day Prizes, closest to the pin or the hole-in-one club.
- Subs/waitlisted members must play from the white/red combo tees.
- Subs/waitlisted members are subject to the same Guidelines (including the cancellation policy), Bylaws, and other league agreements as rostered league members
- During the regular season (May through September), subs/waitlisted player scores will be uploaded to GHIN if their scores are posted in Golf Genius. If not submitted and during pre-season in April, they must enter their own scores into GHIN.

**Hole-In-One Club:** Members can opt to pay an additional \$5 fee that will be placed in the hole-in-one account. This fee must be paid at the time of registration to be eligible for hole-in-one winnings. The hole-in-one winner(s) will be paid out at the end-of-season event. The winner(s) will split all the money in the account. If there are no winners in the current season, the money in the account will be carried over to the next year. If the hole-in-one pot has reached the amount of \$1,000 or more, returning members who have previously contributed do not need to pay that year. To qualify, the hole-in-one must be made during regular season play, which includes the end-of-season event.

**Refunds:**

- No refunds will be possible for GHIN fees (\$54) once the GHIN system has been activated.
- A player who decides she is not interested in continuing her club membership by May 3, will be eligible for a refund of the \$115 dues portion of the membership fee plus the hole-in-one fee if applicable. After May 3, no refunds will be given.

**TEE TIMES**

Starting tee times for the 2026 season are as follows:

- April – 10 a.m.
- May – 8:30 a.m.
- June, July and August – 7:30 a.m.
- September – 8:30 a.m.

The Board may choose to mix up foursomes as they deem appropriate throughout the season

### **Tee Time sign-up process in Golf Genius:**

In the Golf Genius app or at [www.golfgenius.com](http://www.golfgenius.com) at or after 6 p.m. each Monday:

1. Go to **2026 RHRLGC 18 Hole League**
  2. Go to **Member Portal**
  3. Go to **Tee Sheets**
  4. Go to **Open Tee Time Registration**
  5. Choose “**select**” on desired tee time
- You may register yourself and one other member. **Registration opens at 6 p.m. on the Monday seven days prior to play on the following Monday, and remains open until 6 p.m. on Thursday.** After 6 p.m. Thursday, the tee sheet will be adjusted to create as many foursomes as possible.
  - Once the tee sheet has been consolidated, unused tee slots will be offered to our subs/waitlisted members. Tee slots will be filled based on the order in which responses are received. Subs/waitlisted players are not eligible for prizes, closest to the pin or the hole-in-one club.
  - Thursday night’s consolidated tee sheet is submitted to the Pro Shop and all rostered players. Any tee slots that cannot be filled will be returned to the Pro Shop for public use. When we submit Thursday night’s tee sheet, we are guaranteeing that number of players for Monday morning. This means that our league is financially responsible for all the tee spots committed to on Thursday night.
  - Additional registrations (if a tee slot is available) and cancellations between 6 p.m. Thursday and 6 p.m. Saturday must be made through our Weekly Tournament Coordinator, Bobbi Litra. Every effort will be made to fill open tee spots. Refer to the Cancellation Policies below for more information.
  - **The tee sheet will be finalized on Saturday at 6 p.m.** and sent to all registered players (members and subs), as well as the Pro Shop. Saturday night’s tee sheet contains the list of all players and subs for Monday’s play. Any cancellations or requests to play after that time must be made through the Pro Shop. Please also notify our Weekly Tournament Coordinator to see if she is aware of any subs and can adjust Golf Genius. It is possible that some players’ tee times will change. **Please remember to check the final tee sheet before play on Monday mornings.**
  - In the event all tee slots are filled by Thursday at 6 p.m., please contact Bobbi Litra. She will notify you if an opening occurs prior to submission of the final tee sheet to the Pro Shop on Saturday evening. After Saturday evening, players must contact the Pro Shop to see if there are any open tee slots. **Any rostered player added to the tee sheet before Monday’s play may participate in the game of the day. Subs/waitlisted members are not eligible for prizes, closest to the pin or the hole-in-one club.**
  - **RHRLGC Cancellation Policy: Cancellations after Thursday at 6 p.m. should be a rare occurrence!** Members who cancel after that time will be assessed a \$10 cancellation fee. The member must place the late fee in an envelope addressed to Tami Cunningham and leave it in the red folder in our league drawer, along with their score card, the next time they play. If not paid, the member will not be allowed to sign up for future tee times. There are NO EXCEPTIONS TO THE LATE FEE, unless League Play is canceled.

- **Red Hawk Ridge Cancellation policy:** This policy applies to both members and subs. If you have registered to play any given week and cancel after 6 p.m. on Thursday, or fail to show on Monday, you will be responsible for the green fees. Contact the Weekly Tournament Coordinator if you need to cancel, and she will attempt to find a sub for you. If she is unable to find a sub, she will let you know, and you can attempt to find one on your own. If no sub is found, the player's credit card will be charged on Monday morning during league play. All players (members and subs) must create an account through the Red Hawk Ridge registration [RedHawkRidge.com/184/Tee-Times](http://RedHawkRidge.com/184/Tee-Times) and save a valid credit card in the portal before their first play. **All players must have a credit card on file with the Pro Shop.**

### **Weather conditions:**

- The staff at Red Hawk Ridge and the Board President will determine if the course is unplayable due to the weather, and a message will be sent to league members if play is canceled. If the course is open, play will continue regardless of cold, mist or wind. Please phone the Pro Shop to cancel if you decide not to play. Red Hawk Ridge does not have a severe weather siren/horn for lightning, etc. A player on the course should use her own discretion in deciding to continue play. Rain checks, prorated on the basis of the number of holes played, will be issued by the Pro Shop.
- In the case of inclement weather affecting players from completing 18 holes, the Board will consider whether there should be any changes to the game of the day or the number of holes to be completed for the weekly payouts.

**Changing league times:** The staff at Red Hawk Ridge *tries* to keep our league playing times consistent; however, league tee times will be “bumped” on occasion when there is an outside tournament scheduled. Every effort will be made to maintain the scheduled day, even if the times must be changed. Members are asked to be flexible and understanding.

### **SCORING**

- All strokes must be counted to be eligible for prizes each week and for the Club Championship competition.
- If a player is having a bad day, she may pick up after reaching double par plus one stroke by placing an X for that hole on her scorecard; however, this will disqualify her from the game of the day.
- Anytime a player disqualifies herself from play, she is designated as DNF (Did Not Finish) for the week. Remember to indicate this on your scorecard by placing an “X” on those holes picked up on or not played.
- Record your gross score only.
- The Weekly Tournament Coordinator will process the Golf Genius scores to determine weekly prize winners and post the winners on the portal.
- During league play from May through September, the Weekly Tournament Coordinator will upload scores to GHIN for all rostered players.

### **Scorecards:**

- **All groups must use the Golf Genius app for scoring. Designate one player from each foursome to keep score on the app. The app may not function properly if more than one person in the foursome is entering scores. The scores can be entered during the round after each hole or at the end of the round based on the verified scorecard.**

- In addition to Golf Genius, one scorecard from each foursome must be completed. This will be the official scorecard. We recommend each cart keep a scorecard as a check and balance, but only one will be used as the official card.
- The score on the official card must match what was entered in Golf Genius. All four players must sign and date the official card, indicating they have reviewed and verified the scores.
- If there is a discrepancy between the signed scorecard and Golf Genius, the signed scorecard is the card used for the game of the day and is your official score for that day's league play.
- The official scorecard should be placed in the designated envelope located in the right-hand drawer under the trophies in the hallway outside of the Red Hawk Ridge Pro Shop. The scorecard must be left on the day of play.
- All four players may be disqualified from the day's play if the card is not completed and submitted as indicated above.

**Did Not Finish: Any player who does not finish the round or any hole will not be eligible for the game of the day.** If the player completes nine or more holes, an 18-hole adjusted score will be posted to GHIN.

## **HANDICAPS**

Scores from league play are posted from Golf Genius to GHIN after scorecard review for all rostered players. You are responsible for posting any scores played outside of league play. If you make an error when posting any of those scores, please reach out to our Handicap Chair, Andee Muñoz, through the Golf Genius portal. She can make the necessary corrections.

## **WEEKLY AND YEAR-END PRIZES**

- The number of prizes throughout the year and the prize amount are determined by the number of participants in the event. The number of prizes will generally go to 30% to 40% of the field, as recommended by the CGA. Birdies and chip-ins, as well as prizes for weekly tournaments, will be posted to members' credit book accounts at the end of each month. The board will determine year-end prizes, which may include payouts for average low gross, average low net, and ringer. To be eligible for end-of-season prizes, league members must participate in at least one-half of the league playable events.
- Weekly prizes begin the first week of the season, which is the first playdate in May. On any given play day, there must be a minimum of eight rostered players to have a payout. Subs/waitlisted members are not eligible for weekly prizes.

### **Participation points:**

- Participation points are awarded for rostered members playing the round and submitting the official scorecard (even if 18 holes were not completed). Subs/waitlisted players do not receive participation points.
- Participation points are accumulated for eligibility in the Club Championship, end-of-season prizes, and priority/returning member registration for 2027.

### **Prize money:**

- Weekly prizes, birdies, and chip-ins will be awarded based on a dollar value. A credit account will be set up in the Pro Shop for each rostered league member. Weekly winnings, including birdies and

chip-ins, will be credited to a player's account at the end of each month. Only the first 10 occurrences of birdies and chip-ins are awarded (10 total, not 10 birdies and 10 chip-ins). Players may use their account monies for all Pro Shop items, except green fees for league play and restaurant purchases. Players may use their credits for nonleague play. League members have the benefit of a 10% discount on nonsale merchandise in the Pro Shop. It's a member's responsibility to inform the person behind the desk of her league membership.

## **PACE OF PLAY**

- Maintaining pace of play is **always** a priority. This improves member enjoyment and course operation efficiency. It is not dependent on a player's handicap. Players are asked to make every effort to speed play along.
- Our Pace of Play Policy is posted in Golf Genius.
- 18-hole rounds should be completed within 4½ hours. Our golf carts are loaded with software, known as "Visage." You will receive a message on the GPS unit notifying your foursome if you are behind pace of play. If it continues in the round, the course marshals will ask you to pick up your golf balls and move forward. This means your foursome will not be eligible for that week's prizes. The marshals do not want to have to do this! They are on the course to assist players and to encourage groups to maintain a reasonable pace of play. Please be respectful to our course marshals!
- **Play ready golf!**

## **RULES AND CONDUCT**

All players are expected to adhere to the USGA Rules of Golf, our RHRLGC guidelines, the [Red Hawk Ridge Golf Course Rules of Conduct](#), and to conduct themselves in a manner that reflects positively on RHRLGC. Golf is, after all, a game of integrity, and it is that integrity that makes our league fair and fun for everyone. It is every golfer's responsibility to ensure all golfers follow the rules and are respectful to all. Players, including subs, must sign the PATRON CODE OF CONDUCT MEMBER ACKNOWLEDGMENT & LIABILITY AGREEMENT form before their first playdate.

**The RHRLGC Board of Directors reserves the right to revoke any player's membership.** Please refer to Article IX of our Bylaws for the club's disciplinary procedure. This policy was established in an effort to make golf more enjoyable for everyone.

## **MENTORING AND CLINICS**

**Mentor program for RHRLGC new members:** Our Vice President, Amy Hicks, will be contacting all new members. Efforts will be made to familiarize our new members with the process we use to make tee times and how to navigate through Golf Genius, and provide an opportunity to play a round of golf with one of our Board members or another longtime member of the league. She can be contacted through the portal.

**Clinics and lessons:** To help improve play at all levels, instructional clinics will be offered by the pro staff if league members request them. Clinics will be held if at least four members have signed up and paid for that lesson. Lesson cost will be determined by the instructor. A league member interested in initiating the process should contact Amy Hicks through the portal.

## **TOURNAMENTS**

**Fun Day Tournament:** RHRLGC will host our Fun Day Tournament on July 20.

**Club Championship:** Our Club Championship will be played on two consecutive Mondays, Aug. 10 and Aug. 17. To be eligible for this tournament, a member must have completed rounds in at least one-half of all the league playable events prior to the start of the Club Championship.

**Tournament deadlines:** Members must sign up and prepay before the *specified deadlines* for any league tournament. Details will be provided on a registration form. In the event that a waitlist is necessary, the waitlisted member will be notified if a spot becomes available. The tournament will be considered the event of the day; no additional tee times will be available. If a member cancels after registration is paid, there will be no refunds.

## **ANNUAL EVENTS**

**Spring membership meeting:** A membership meeting for all current members will be held at the Philip & Jerry Miller Library, 100 S. Wilcox St., Castle Rock, CO, 80104, on **Tuesday, March 31, at 10 a.m.** We will introduce the Board, review any new policies, welcome our new members and provide any requested assistance.

**End-of-Season event:** Our end-of-season event will be held on the last Monday of September, and end-of-season prizes will be awarded that day.

**Officer elections:** Election of officers will be by a show of hands at the conclusion of each league season during the end-of-season event. Current league members will each have one vote. If needed, a Nominating Committee will be created per our By-Laws to present at least one candidate for each vacant officer position. Officers will be elected by a simple majority vote.

**2027 Priority/Returning Member Registration:** **2026 Members must have played in 25% of league events to be eligible for priority registration in 2027.** Members playing less than 25% will register as a new member in February 2027 and are not eligible for any returning member discount. A 2026 member with a board-approved reason (injury, illness, family issues, etc.) will be excused from this requirement if the board is notified in writing at the time of the occurrence during the 2026 season.

## **REMINDERS**

- **Cell phones:** All members are asked to switch their phones to vibrate during their round of golf as a courtesy to fellow golfers. Note: We have no policy on earbuds.
- **Alcohol:** Outside alcohol CANNOT be brought to Red Hawk Ridge in accordance with the Colorado State Liquor Laws. However, alcoholic beverages can be purchased at the grill and from the concession cart.
- **Smoking/vaping:** As a courtesy, please refrain from smoking during league play in the RHRLGC.
- **Use of Golf Genius for correspondence:** As always, you will be able to use the email option in the player roster to contact others with individual concerns. If you have a need to write to the entire league, we ask that you please run it by the President or Vice President first.
- **HAVE FUN!!!**

## **2026 RHRLGC Board Members**

President — Sue Liming, [RHRLGCpres@gmail.com](mailto:RHRLGCpres@gmail.com)

Vice President — Amy Hicks

Secretary — Annette Ternes

Treasurer — Tami Cunningham

Weekly Tournament Coordinator — Bobbi Litra

Rules Chairperson — Kim Canatsey

Handicap Chairperson — Andee Muñoz